

Meeting Notes

Meeting Date: 18 February 2008	3.30pm – 5.00 pm
Location: Optus Challenger Drive Belrose	

Item	Issue	Action	By
1.0	<p>Welcome</p> <p>DW (IF) confirmed with the CAC that Anna Mitchell had resigned and introduced:</p> <ul style="list-style-type: none"> • Susan Crick, Community Engagement Coordinator for WSN • Judy White, Technical Manager, Environment • Chris Northy General Manager, Landfills • Bronwyn Hunter, Note taker <p>DW (IF) confirmed with apologies from JFC and CP and RP. Noted that CP and RP could not make meeting date as it was amended from that originally proposed.</p>		
2	<p>Meeting Notes</p> <p>DW (IF)</p> <ul style="list-style-type: none"> • Noted amendments as: Paul Couvret was not included as attending the last meeting; item in the minutes regarding the concern that calls not being returned were not tracked in the action items. <p>CAC</p> <ul style="list-style-type: none"> • Discussion of use of the words Minutes or Meeting Notes. <p>MA</p> <ul style="list-style-type: none"> • Confirmed that there has been no concern about the minutes/notes for this committee under the facilitation of Denise Wilson. Noted some items missing from December minutes. <p>MA</p> <ul style="list-style-type: none"> • Commented that the December meeting notes need to reflect that management of the transfer station is moving from URM to WSN. <p>PN (WSN)</p> <ul style="list-style-type: none"> • Confirmed that URM's contract will end in June. WSN will then manage the transfer station. URM will no longer have a presence at the site. <p>MA</p> <ul style="list-style-type: none"> • Concerned about the ammonia readings as outlined on page 3 as "due to septic tanks associated with the soccer (sic-rugby) field". Is the level of ammonia alright? 		

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	<p>JW (WSN)</p> <ul style="list-style-type: none"> • Consultants have in the past confirmed the gauges are in the right location. The height and location is set by government standards and the consultants have confirmed that the gauges meet the standards. Noted the approximate height of each gauge and the distance between gauges. Prevailing winds are taken into account when positioning the gauge. • Showed the location of the gauges as red marks on the map. • JW (WSN) to reconfirm that gauges are at the correct height and location, noting DW (IF) reiteration of community members concern regarding the location of the dust gauge near the boundary as now being inappropriately positioned, given the height of the landfill. 	JW (WSN)	May 08
4.2	<p>Complaints</p> <p>JW (WSN)</p> <ul style="list-style-type: none"> • All complaints for the period were about odour. <p>ER</p> <ul style="list-style-type: none"> • Clarified that three separate complaints were lodged by the school on 13/2. All complaints are lodged via ER but she reported two complaints made in one call but recorded as only one complaint • JW (WSN) to amend record 	JW (WSN)	May 08
4.3	<p>Surface Water Monitoring</p> <p>DW (IF)</p> <ul style="list-style-type: none"> • Asked to show on plan where surface water monitoring takes place; one upstream and one downstream. 		
4.4	<p>Bushfire Control</p> <p>DW (IF)</p> <ul style="list-style-type: none"> • Noted that this section, along with Pest and Grasses, of the O&E report had not been updated. • Advised the bush fire plan will be discussed at the next meeting. 	WSN	May 08
4.5	<p>Pest, Vermin & Noxious Weed Control</p> <p>MA</p> <ul style="list-style-type: none"> • Asked what will happen to the weeds once they are mapped by Warringah Council. <p>PN (WSN)</p> <ul style="list-style-type: none"> • Confirmed noxious weeds will be eradicated. 		

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	<p>MA</p> <ul style="list-style-type: none"> Sought clarification that this will include the 10ha Landcare area that had not been included in an earlier exercise. There was a formal budget for this work. <p>PN (WSN)</p> <ul style="list-style-type: none"> Confirmed it is included. <p>MA</p> <ul style="list-style-type: none"> Asked for an update on the study (mapping of noxious weeds) and if/ when the work would be carried out. <p>PN (WSN)</p> <ul style="list-style-type: none"> To seek information about time frames from Council and update the meeting. 	<p>PN (WSN)</p>	<p>May 08</p>
<p>4.6</p>	<p>Native & Naturalised Grasses</p> <ul style="list-style-type: none"> Local native grasses will be planted. PM has been negotiating with PN (WSN)'s manager. WSN is happy to discuss plantings with the group if they wish and can invite their specialist to a meeting. 		
<p>5</p>	<p>General</p>		
<p>5.1</p>	<p>Mud</p> <p>DC</p> <ul style="list-style-type: none"> Still mud on roundabout. Problem of various groups not taking responsibility for the road and that a number of land uses affect the road but no one organisation will take responsibility and the community must deal with the impact. <p>PN (WSN)</p> <ul style="list-style-type: none"> Confirmed WSN has a road sweeper work the area twice a week to the roundabout and back. Also a new water cart is becoming road registered. WSN does take responsibility. There are also many movements from other vehicles. <p>MA</p> <ul style="list-style-type: none"> Is concerned these actions only disturb the dust. <p>PN (WSN)</p> <ul style="list-style-type: none"> There are unsurfaced road shoulders in the area. <p>ER</p> <ul style="list-style-type: none"> Agreed the lack of surfaced shoulders on the road is a problem but appreciated WSN's clean up of the road where possible. 		

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5.2	<p>Water truck use in times of fire</p> <p>DC</p> <ul style="list-style-type: none"> Asked whether the water truck can be used for fire fighting? It was wonderful when an effluent truck was filled with water and used previously. <p>PN (WSN)</p> <ul style="list-style-type: none"> Will investigate. 	PN (WSN)	May 08
5.3	<p>Signage removal</p> <p>MA, JD & MD</p> <ul style="list-style-type: none"> Concern about children coming onto site and removing signs about size limit of trucks on the roads. <p>PN (WSN)</p> <ul style="list-style-type: none"> Please call RTA or Police who can take action; WSN will place a notice on the weighbridge as part of ongoing driver education. 	CAC	ongoing
5.4	<p>Oversized vehicles</p> <p>ER</p> <ul style="list-style-type: none"> What does WSN do if a vehicle is over the limit? <p>PN (WSN)</p> <ul style="list-style-type: none"> This is being looked at. Thinking of reporting breaches to RTA. If a vehicle is turned away this can cause problems as it makes its way to other drop off points. 		
5.5	<p>Litter clean up</p> <p>BM</p> <ul style="list-style-type: none"> Expressed his appreciation of WSN organising a litter clean out. 		
6	<p>Belrose Enhancement Fund</p> <p>SC(WSN)</p> <ul style="list-style-type: none"> Noted the balance of the Belrose Enhancement Fund (BEF) as \$1,917,717.60. 		
7	<p>Review of Actions</p> <p><i>Review of location and height of dust gauges</i></p> <ul style="list-style-type: none"> Refer to notes above <p><i>Water monitoring plan</i></p> <ul style="list-style-type: none"> Refer to notes above <p><i>Wording from the site title relating to the form and height of the site</i></p> <ul style="list-style-type: none"> To be sent out in hard copy 	WSN	May 08

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	<p><i>Planned use of transfer station</i></p> <p>SC (WSN)</p> <ul style="list-style-type: none"> Spoke with Charles Munro who confirmed there is a long term contract with SHOROC councils and the WSN operation of the transfer station will stay as is ie business as usual. The only change is management of the site which is being transferred from URM to WSN. <p>MA</p> <ul style="list-style-type: none"> Asked about future parking arrangements near the transfer station. <p>PN (WSN)</p> <ul style="list-style-type: none"> Transfer waste vehicles may be parked at the kerb side. Does not know numbers for shift workers under new management. Staff parking anticipated as only into kerb side. Will conform with DA. Only transfer staff are likely to park in front of building. <p>DC</p> <ul style="list-style-type: none"> Will there be any restoration of the approach side area? <p>PN (WSN)</p> <ul style="list-style-type: none"> Trees will be wood chipped and the area reinstated. Curbs have been prepared. <p>MA</p> <ul style="list-style-type: none"> Will the business change from 1 July? <p>PN (WSN)</p> <ul style="list-style-type: none"> It is not possible to predict what business may come in the future. He has been advised that the MURF will not be going ahead at this point. <p><i>Site survey</i></p> <ul style="list-style-type: none"> Issued by SC (WSN) <p>PN (WSN)</p> <ul style="list-style-type: none"> Explained final height. Australian height is a reference point. Site is now at the finish level. The survey confirmed this. It has settled. Was only higher in the top section. It was reset. There is a 2% fall over the site. Cricket pitch (flat) in the centre and then falls off for drainage. Last lot of 10 gas wells complete. When dry, horizontal lines will be done, final shape and then grassed. 167 to 165 approx 2 m from boundary. Contour is 5m. Some survey material was taken out so it is clear where we are at now. A key is to be inserted and comment made on the contour. 	<p>PN (WSN)</p>	<p>May 08</p>

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8.3	<p>Introduction of Chris Northy</p> <p>Chris Northy GM- Landfills.</p> <ul style="list-style-type: none"> • Introduced himself to the committee. He is a Civil Engineer with considerable experience in landfills. He also has mining experience. He originally comes from NZ. • Offer for members to call him if there are any issues. Aim to provide quality service without impinging too much on the local community. 		
8.4	<p>Eastern Creek Facility</p> <p>MA</p> <ul style="list-style-type: none"> • Asked if CM is involved in the Eastern Creek facility. <p>CM</p> <ul style="list-style-type: none"> • Not directly. <p>MA</p> <ul style="list-style-type: none"> • Who is your responsible Minister? <p>CM</p> <ul style="list-style-type: none"> • Minister Koperberg. • How much power is generated from the site? <p>PN (WSN)</p> <ul style="list-style-type: none"> • Around 800-1000 houses; gas is currently generated from the site. We are hoping to increase capacity in the future. 		

<p>Next meeting: Monday 12 May 2008 at 3.30pm</p> <p>Venue : Staff Room, Covenant Christian School, Belrose</p>

Attachments

- ◆ *Belrose WRC Operations and Environmental Update*

9	ACTIONS SUMMARY		
	1.1 WSN to look into the ammonia readings to check they are within guidelines and to clarify variation of results between upstream and downstream of the WSN site.	JW (WSN)	May 08
	1.2 JW (WSN) to reconfirm that dust gauges are at the correct height and location.	JW (WSN)	May 08
	1.3 JW (WSN) to amend complaints record to reflect 3 complaints on 13/2	JW (WSN)	May 08
	1.4 Bushfire Management Plan to be discussed	WSN	May 08
	1.5 WSN to seek information about time frames from Warringah Council regarding the mapping of noxious weeds and update the meeting.	PN (WSN)	May 08
	1.6 Investigate whether the water truck can be used for fire fighting.	PN (WSN)	May 08
	1.7 Contact Police and/or RTA when children observed stealing signs.	CAC	ongoing
	1.8 Wording from the site title relating to the form and height of the site to be sent out in hard copy.	WSN	May 08
	1.9 A key is to be inserted in the site survey map and comment made on the contour.	PN (WSN)	May 08
	1.10 CAC members to review Terms of Reference and comment at next meeting	CAC	May 08
	1.11 MA to send letter with copy of insurance attached to SC (WSN) saying they are doing the Landcare on the site.	MA	May 08
	1.12 Once MA's letter is received PN (WSN) will contact MA to arrange an induction refresher.	PN (WSN)	May 08