

Meeting Notes

Meeting Date: 12 May 2008	3.30pm – 4.30 pm
Location: Staff Room, Covenant Christian School, Belrose	

Item	Issue	Action	By
1.0	<p>Welcome</p> <p>DW</p> <ul style="list-style-type: none"> Gave an update on WSN staff. Susan Crick has left. Damien O'Connor is on leave so was unable to attend this meeting. 		
1	<p>Meeting notes</p> <ul style="list-style-type: none"> 5.3 Amend to read 'Someone has removed a sign regarding size limit of trucks in Linden Avenue. It needs to be replaced. Community to follow up with Council'. 8.4 Chris Northy (CN) rather than CM. 		
2	<p>Business Arising</p> <ul style="list-style-type: none"> Terms of reference to be issued to members for discussion at next meeting 	DW	With minutes
3	<p>Update on Operational and Environmental Matters</p> <p>PN</p> <ul style="list-style-type: none"> Finalising top area, aim for top soil to be completed this month. Most of the lower section should be completed shortly. Bottom section nearing final height. End of June WSN will take up management of the station which means no cars parked on main road. There is sufficient land for parking to be on site. 		
	<ul style="list-style-type: none"> URM is to be going to another workshop in the area. Only trucks on site will be transfer station trailers which will be parked under the building. URM still has the contract to collect from kerb side. URM will not be using this site as a base for any work. 		
	<p>Environmental Update</p> <p>Dust:</p> <p>JW</p> <ul style="list-style-type: none"> Dust results to be confirmed as JW not happy with the accuracy of the recorded results. 	JW	11 Aug

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	<p>MA</p> <ul style="list-style-type: none"> • There is a lot of dust around my area. <p>MA</p> <ul style="list-style-type: none"> • Concerned about dust on a daily basis. As soon as there is wind dust becomes air borne. <p>RP</p> <ul style="list-style-type: none"> • Has the water cart been used? <p>PN</p> <ul style="list-style-type: none"> • Will investigate if the water cart has been used on site. 	PN	11 Aug
	<p>RP</p> <ul style="list-style-type: none"> • Have there been any gas complaints? <p>PN/JW</p> <ul style="list-style-type: none"> • Yes, some were from smelly loads from North Head. They have spoken to North Head regarding their processes. No complaints since then. <p>RP</p> <ul style="list-style-type: none"> • When do these loads arrive? • Between 7-12noon. The material should be washed then treated with lime prior to transport. Problem when there is extended wet weather the material becomes very smelly. WSN send it back if it is too smelly as SWC should re-treat it at their plant. It is part of SWC licence that the waste is not smelly. <p>JW</p> <ul style="list-style-type: none"> • Later odour complaints relate to gas works which are not complete so things should improve. It was very bad last week. 		
	<p>PN</p> <ul style="list-style-type: none"> • Odour Mapping took place on Tuesday 6 May. This map is done once every 3 months. People walk the site. They discovered some areas where fill covers were not in place. WSN revisited on 8 and 9 May to double check covers. <p>MA</p> <ul style="list-style-type: none"> • Not only affects amenity but also perception on what the area should be used for – if it is smelly it should be used for industrial purposes. It undervalues their land. 		
	<p>JW</p> <ul style="list-style-type: none"> • Surface water monitoring – no change at this stage as waiting on consultants – an update will be given at the next meeting. 	JW	11 Aug

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	<p>RP/PM</p> <ul style="list-style-type: none"> • Bushfire Plan is important. Please ensure it is on agenda for 11 August. • DW to send WSN copy of comments made previously on proposed bushfire plan. <p>PN</p> <ul style="list-style-type: none"> • Have spoken to council regarding bushcare. No response yet. <p>RP</p> <ul style="list-style-type: none"> • Have consultants been engaged? <p>PN</p> <ul style="list-style-type: none"> • WSN has engaged consultants previously with respect to our land. WSN wishes to do so again but in conjunction with Council so areas don't negatively impact each other. This is why WSN is trying to liaise with Council who is reportedly planning on working their side. WSN appreciates the community concern that issues such as this are managed collectively. <p>MA</p> <ul style="list-style-type: none"> • It will be important as Pampas has flowered and seeded and therefore it will be problematic in spring. Could WSN at least head the pampas next season? <p>PN</p> <ul style="list-style-type: none"> • WSN has already done a first campaign on the pampas grass and another is planned for future. WSN is trying to also coordinate this work with Council. 	<p>DW</p> <p>DW</p>	<p>11 Aug</p> <p>prior to 11 Aug</p>
4	<p>Community Feedback</p> <p>RP</p> <ul style="list-style-type: none"> • Any changes with regard to the Environmental Plan? <p>JW</p> <ul style="list-style-type: none"> • An update is due probably in the next 6 months. <p>RP</p> <ul style="list-style-type: none"> • Will this group be included in this review? <p>JW</p> <ul style="list-style-type: none"> • JW to pass on this suggestion. 	<p>JW</p>	<p>Lead up to review</p>
5	<p>Belrose Enhancement Fund</p> <p>\$1,957,765.68 as at 12 May 2008.</p>		

Item	Issue	Action	By
6	Actions From Previous Meeting		
	1.1 JW apologised she had not checked whether ammonia readings were within guidelines. This will be carried over to next meeting.	JW	11 Aug
	1.2 JW confirmed Standards are being met.		
	1.3 JW confirmed complaints record has been amended.		
	1.4 Bushfire Management Plan to be discussed in August.	All	11 Aug
	1.5 WSN waiting to hear from Council regarding timing of mapping of noxious weeds. WSN will continue with their program whether they hear from Council or not. MA will also approach Council through her community association.	WSN MA	As planned asap
	1.6 PN reported that the water cart is set up and used for firefighting. All carts are compatible for fire fighting equipment. The plan is that it is always left with water in it. Major dams have permanent pumps on them. The big water cart is now registered. The 15,000 litre tank is for site only and 28,000 litres can be used outside the site. It is currently at Jacks Gully.		
	1.7 Contact police and RTA if removal of signs is observed.	All	As required
	1.8 A copy of the site survey map was issued. RP Does the plan conform with the approved shape? Is the current shape in accordance with the plan? DW Did the surveyors have to do a confirmation against the land title? PN Is not familiar with the process. Can only assume that they are going off the approval from Department of Planning. RP All the completed area now should comply with the titled shape attached with the title. WSN (PN) will check that this is the case.		11 Aug
	1.9 A copy of the site survey map with a key will be sent out.	WSN	11 Aug
	1.10 A copy of the Terms of Reference will be issued and discussed at the next meeting.	DW	With agenda for next meeting

Item	Issue	Action	By
	1.11 MA has a copy of the bill/receipt of insurance. MA to chase with her group to send to WSN regarding Landcare on the site.	MA	11 Aug
	1.12 PN will arrange an induction refresher with MA once the insurance issue is sorted.	PN	Refer 1.11
7	General business		
	<p>MA</p> <ul style="list-style-type: none"> What is the state of progress with AWT? <p>PN</p> <ul style="list-style-type: none"> On hold until SHOROC councils decide what they wish to do. Do not know what may happen down the track. <p>RP</p> <ul style="list-style-type: none"> Is there a closure plan? <p>PN</p> <ul style="list-style-type: none"> A closure plan is only done 6 months in advance if this happens. <p>RP</p> <ul style="list-style-type: none"> Would like to know regarding revegetating. <p>PN</p> <ul style="list-style-type: none"> Can be discussed in advance of a closure. 	WSN	when planning for closure

Next meeting:	Monday 11 August 2008 at 3.30pm
Venue :	Staff Room, Covenant Christian School, Belrose

	Action summary		
1.1	JW apologised she had not checked ammonia readings were within guidelines to clarify variation of results between upstream and downstream of the WSN site. This will be carried over to next meeting.	JW	11 Aug
1.4.1	The Bushfire Management Plan is to be discussed in August meeting.	All	11 Aug
1.4.2	DW to send copy of CAC's previous comments on a bushfire plan to WSN.	DW	1 month prior to meeting
1.4.3	JW to issue prior to the meeting.	JW	prior to meeting
1.5	WSN waiting to hear from Council regarding timing of mapping of noxious weeds. WSN will continue with their program whether they hear from Council or not. MA will also approach Council through her community association.	WSN MA	As planned asap
1.7	Contact police and RTA if removal of signs is observed.	All	Ongoing as required
1.8	WSN will check that the completed site fill area complies with the shape attached with the title.	WSN	11 Aug
1.9	A copy of the site survey map with a key will be sent out.	WSN	11 Aug
1.10	A copy of the Terms of Reference will be issued and discussed next meeting	DW	With agenda for next meeting
1.11	MA to chase with her group to send insurance details to WSN regarding Landcare on the site.	MA	11 Aug
1.12	PN will arrange an induction refresher with MA once the insurance issue is sorted	PN	Refer 1.11
2.1	Terms of reference to be issued to members for discussion at next meeting	DW	With minutes
2.2	JW will confirm dust results at next meeting as she is not happy with the accuracy of the recorded results.	JW	11 Aug
2.3	PN Will investigate if the water cart has been used on site.	PN	11 Aug
2.4	JW to report on surface water monitoring.	JW	11 Aug
2.5	JW to raise question of CAC's involvement in the next review of the Environmental plan and report to group.	JW	11 Aug
2.6	WSN to discuss revegetation of site when planning for closure in the future.	WSN	When planning for closure