

## Minutes

Meeting Date: Monday 7 December 2009

Time: 3.30pm – 5.00 pm

Location: Staff Room, Covenant Christian School, Belrose

Item	Issue	Action	By
	<b>Welcome</b> DW		
<b>1</b>	<b>Minutes</b>  The minutes of the November meeting were approved with amendments		
<b>2</b>	<b>Business Arising</b>  Member restated that the CAC does not wish the enhancement fund to be used for the scoping study of the 10ha site Member asked for initials of facilitator and CAC member to be clearly differentiated Member requested that the Restrictive Covenant include preamble that ensures 10ha site is classified as a hanging swamp, identified as an Endangered Ecological Community under the Environment Protection and Biodiversity conservation Act 1999 (EPBC Act). JP reported that the Enhancement Fund totalled \$2 215 601.10 at the end of November 2009 Members requested that the document sent to them on 2 November be signed by Ken Kanofski or the relevant person (This document contains meeting points addressed by KK at the CAC meeting held 17 August 2009)		
ACTION	WSN to have document signed by relevant person	JP	22 Feb 10
ACTION	Member noted that the Belrose Community Association had put in a submission regarding the historical memoranda but had not had any response, and asked whether the association would receive a reply JP responded that they would Member commented that her feedback had been brought to the previous meeting by MA. Asked for a response to this letter WSN to respond to letter sent by JFC	WSN	22 Feb 10
ACTION	Discussion around the commencement date of the Enhancement Fund WSN to confirm the date of the changes to Enhancement Fund	WSN	22 Feb 10
	WSN reported that SHOROC has agreed to meet \$2 of every \$4.53 A member requested that the CAC be kept informed of any WSN		

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	contact with Warringah Council		
3	<p><b>PPC/RC Process</b></p> <p>RS noted that the six or seven issues raised by the CAC in their letter of 9 November have been looked at by WSN and changes have been made to the Restrictive Covenant (RC) and Public Positive Covenant (PPC) to address these. They are as follows:          RC p.3 Clause 2b Changed to include any environmentally damaging purposes (in addition to active recreation).          Mention of the ‘trade-off’ between the community and WSN whereby WSN preserved the 10ha site in return for the local host community accommodating continued land filling operations (RC Memorandum p.2).</p> <p>Restrictive Covenant p.2 in the Memo – the final line has been changed to include ‘WSN and the CAC’          JP summarised that wording has been changed where possible to include feedback regarding active versus passive uses of the landfill site, the hosting of the site by the Belrose community and the acknowledgement by WSN of the environmental value of the 10ha site</p> <p>RS noted that WSN will add details of the environmental protection measures into a revised Landfill Environmental Management Plan. Reported that WSN consultants have made initial contact with the National Parks and Wildlife Service to ascertain the interest in taking over management of the 10ha site. WSN noted that it had previously approached NPWS but had been unsuccessful</p> <p>Member reiterated that it should be stated in a preamble to the Restrictive Covenant that it is a special landscape entity which acts as a sponge, providing good water catchment but is also very fire-prone, with fragile topsoil</p> <p>DW noted that there are some things that can be included in a preamble and some that cannot, and suggested WSN add this as a third clause</p> <p>WSN to investigate possibility of adding, as a third clause, a classification of the hanging swamp as an Endangered Ecological Community under the Environment Protection and Biodiversity conservation Act 1999 (EPBC Act).</p> <p>JP noted that the existing Environmental Assessment is some years old. A new assessment will provide an update and a baseline from which to work</p> <p>Member commented that the old EA is virtually useless, that a new study is necessary and that the message about the priceless nature of the hanging swamp is not getting through</p> <p>WSN responded that it is committed to a scoping study which will reflect current environmental values</p>		
ACTION			
ACTION	WSN to consider a statement regarding the hanging swamp		

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ACTION	<p>JP noted that there is a time factor, that WSN is aiming to finalise the RC in a timely fashion</p> <p>Member noted that he tabled a question in State Parliament regarding the possibility of the NPWS taking over the 10ha site but has not yet received an answer. He said he would forward the answer to the community on receipt</p> <p>Office of JOD to provide parliamentary response to CAC</p>	JL	When available
ACTION	<p>Member requested that a definition of 'community advisory committee' be included</p> <p>WSN to consider this inclusion</p> <p>There was discussion regarding the use of the title 'restrictive' or 'positive' covenant</p> <p>RS explained that a PPC is appropriate for an operational site while an RC is the document for a non-operational site, and these are the covenants acceptable to the NSW Land &amp; Property Management Authority</p> <p>Member commented that at present there are no criteria for Council when Council considers an application to change the PPC or RC. He enquired whether this was built into Council criteria. Requested that any applications to vary must go through a pre agreed set of criteria.</p> <p>JP noted that discussion about the process required to apply to change a PPC or RC has previously been minuted</p> <p>RS concluded the PPC/RC report back and the finalised documents would be presented to the Warringah Council and then the Land and Property Management Authority for registration</p> <p>DW asked if there were any other general comments</p> <p>There were none</p> <p>Member asked if the CAC could be advised of any further amendments regarding the future use of the transfer station.</p> <p>DW noted that, as agreed at the last CAC meeting, this will be covered in the O &amp; E report, recognising that while this report focuses on operational matters, it will also cover off the future use of the transfer station as DD referred to in today's update.</p> <p>WSN noted that an update on transfer station operations formed part of every WSN report at CAC meetings</p> <p>The process for finalising the PPC and RC was summarised as follows:</p> <p>WSN will take on board all feedback to date</p> <p>WSN will assess the revised documents and make any further final changes</p> <p>WSN will send the finalised documents to Warringah Council</p> <p>WSN will highlight any further changes in the submitted documents and circulate to CAC members</p> <p>Council will review through its own internal process</p>	WSN	22 Feb 10

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	<p>An update will be received by members between now and the February meeting            Member noted that a statement about the condition of the site is needed now, with a recommendation for its ongoing management.            WSN advised that the scoping study was expected to occur in the first quarter of 2010            A member noted that the current Environmental Assessment only took two hours which was inadequate            DW advised member to include this in her feedback</p> <p><b><i>CAC comments on the conducting of the scoping study are currently being accepted</i></b></p>		
4	<p><b>Update on Operational and Environmental Matters</b></p> <p><i>DD tabled the Belrose Waste and Recycling Centre Operations &amp; Environmental Update to December 2009, and provided a verbal overview)</i>            DD noted that that there was nothing to report in relation to the future status of the transfer station</p>		
5	<p><b>Community Feedback</b></p> <p>Odours/Noise/other issues</p> <p>Members representing the Covenant Christian School concurred that there has been a marked improvement in odour levels lately            DD responded that this would be as a result of the new odour management system which was implemented on 18 November.            A member asked whether the damage to roadside vegetation had been addressed            DD responded that WSN had attempted to negotiate areas of responsibility with URM and this was unresolved but that WSN had in the meantime addressed the maintenance of this section            A member commented that there is not enough time in meetings to reach resolutions and that members' views are being cut short.            There was some discussion around the departure time of the school buses. A representative of the School noted that most buses have left by 3.15pm leaving lots of parking availability for members.            DW assured members that the start of meetings would be punctual, as it has been in the past, and that today was a 1 hour meeting due to the site visit.</p>		
6	<p><b>Site tour</b></p> <p>SH gave an introduction and asked members to consider the physical constraints of the site when considering its future use            Other key considerations are:            Safety and liability issues            Access, especially if access is through an operational area            Gas well infrastructure</p>		

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	Parking Ongoing environmental monitoring General maintenance and the landfill cap Various costs of uses, and the maintenance costs to come from the Enhancement Fund SH will be drafting a plan in response to feedback and suggestions, and a draft concept will be ready for review in February		

**Next meeting: Monday 22 February at 3.30pm**  
**Venue : Covenant Christian School, Belrose**

Item	Action summary		
2	WSN to have the document that contains meeting points addressed by KK at the CAC meeting held 17 August 2009 signed by relevant person	JP	22 Feb 10
2	WSN to respond to letter sent by JFC	WSN	22 Feb 10
2	WSN to confirm commencement date of the changes to Enhancement Fund	WSN	22 Feb 10
3	Office of JOD to provide parliamentary response to CAC	JL	When available
3	WSN to consider inclusion of a definition of 'community advisory committee'	WSN	22 Feb 10